

**Town of Stow  
Capital Planning Committee  
Meeting Minutes  
February 11, 2015**

**7:50 PM: Call to Order**

- After a duly published notice, the Capital Planning Committee convened at the Town Building and the meeting was called to order.
- Committee members in attendance: Steve Jelinek, Charles Kern, Ross Perry
- Others in attendance: Building Inspector Craig Martin, Fire Chief Joe Landry, Bill Byron

**Fire Station/Community Center Renovation Project – Special Town Meeting  
Warrant Article 1**

- Mr. Martin and Mr. Landry presented an overview of the Project, including pertinent details that had been developed during the design development phase of the effort.
- Mr. Landry stated that the Fire Station portion of the project meets the needs of the Town's Fire Department, even though some of the design dimensions are different than industry standards.
- Details of the project that were discussed included: traffic patterns, septic system upgrades, water supply, building heating and ventilation, snow removal, seismic requirements, fire protection, emergency electric generation capability, fuel oil storage, and the capacity of the facility to be used as a community shelter during emergencies.
- Ross Perry introduced a motion for the Capital Planning Committee to recommend the Town support the Project. Charles Kern seconded the motion, which was unanimously approved.

**8:30PM** Steve Jelinek moved to adjourn the meeting; Ross Perry seconded. The motion was unanimously approved.